



# IPSWICH SCHOOL

Co-Educational Day and Boarding School

Headmaster: Nicholas Weaver MA

## Pupil ICT Acceptable Use Policy

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### School Computers and Mobile Devices

For the purpose of this document, any portable computing device such as a smartphone, laptop or tablet will be referred to as a mobile device.

Users **are not** permitted to undertake any of the following actions:

1. Log on to the network with another user's account.
2. Log on to any WiFi other than ISwifi-Students and must use their own school account.
3. Plug a mobile device directly into a physical network socket or switch.
4. Use computers or mobile devices to send offensive or harassing material to others.
5. Tamper with computer hardware or software.
6. Attempt to gain access to the local drive of any school computer.
7. Attempt to share any drives or folders from a mobile device on the school network.
8. Attempt to gain access to unauthorised areas of the network.
9. Use VPN clients or any other software attempting to circumvent the school's web filter.
10. Access inappropriate web sites.
11. Attempt to spread viruses via the network.
12. Attempt to create any type of script or executable while connected to the school network.
13. Use school computers or mobile devices for any form of illegal activity, including software and music piracy.
14. Use any software which is not installed on a school computer. This includes software stored on USB sticks/external hard drives or software downloaded from the internet which have the ability to run directly from a user's profile.
15. Use on-demand streaming sites for non-educational purposes.
16. Play games unless explicitly approved by a member of staff.

### Notes

1. Any Connection to external networks outside of Ipswich School such as a 3G/4G network is still subject to the terms of ICT Acceptable Use Policy while such connection is made from the school or when under the supervision of school staff, e.g. on a school trip.
2. Boarders' at Westwood have slightly relaxed internet filtering in the evenings and weekends where games are allowed during specific times. All other policies are applicable.
3. The school's web filter will block access to the network to any device if it detects certain activity including the use of TOR, BitTorrent clients, hot spot activity, Snapchat, Ultra surf or any VPN software. Access will be restricted for 30 minutes to allow you time to remove the offending software.

### Summary Statement

Ipswich School expects the same high standards of behaviour online and with ICT equipment as we do in all other areas of life.

**Breach of the acceptable use policy may result in disciplinary action being taken.**

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ICT Helpdesk – [helpdesk@ipswich.school](mailto:helpdesk@ipswich.school)

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