



IPSWICH SCHOOL

RUGBY COACH

Full-time, permanent, required from 15 August 2022 (for pre-season training)

THE SCHOOL

Ipswich School has been listed as one of the top 100 schools in the country and is certainly one of the foremost independent schools in East Anglia. We were established prior to 1399, although we moved to our present site in 1852. We have over 1,080 pupils aged between 3 months and 19 years and are fully co-educational. The most recent Inspection of the Senior School rated us as *Excellent* in all categories, a judgement of which we are very proud. The School operates a 5 day week, with representative sports played during the week and on Saturdays. Our pupils come from across Suffolk, Cambridgeshire, Norfolk, Essex and beyond.

At Ipswich School, our key aim is to encourage pupils to realise and fulfil their potential. By treating them as individuals, providing the best possible pastoral care and kindling a real interest in their studies, we hope that they will enjoy their education and achieve the best possible results.

Our sports programme is entering an exciting phase of 'professionalisation' and our aim is to be a national competitive body in all four of our focus sports. Find out more about Ipswich School Sport here:

<https://www.ipswich.school/sport/>

THE POST

You will provide assistance and support with our Rugby, Athletic Development programme and other sports as required. Experience of playing or coaching at a high level is desirable.

RESPONSIBLE TO

You will be responsible to the Head of Rugby and, ultimately, the Director of Sport.

PRINCIPAL RESPONSIBILITIES

- To coach rugby, and other sports, as required
- To provide a safe and constructive rugby/sports environment
- To be available to coach during the day (timings to be discussed at interview) on Mondays - Fridays during Ipswich School term time, and to coach after school for clubs and training and to attend fixtures that may take place on Saturdays
- You may be requested to attend rugby tours (both in the UK and overseas) and coach at holiday sports camps (during Ipswich School holiday periods)
- To work and assist in the development of the School's Athletic Development Programme
- To work and assist in the development of the School's Sports Analysis and Mentor Programme
- To help with the administration for rugby and sports teams
- To lead organisation of school teams
- To follow Ipswich School policies and procedures.

This list is not exhaustive and duties may be changed or added to as determined from time to time.

PERSON SPECIFICATION

It would be highly desirable for you to have experience of playing and/or coaching at a high level, and you will have the skills needed to work with young people and to help us deliver a programme of excellence. You will have the following key attributes:

- Excellent communication skills.
- Relevant coaching badges would be beneficial but not mandatory.
- The ability to work efficiently and effectively using your own initiative.
- A commitment to the values and ethos of Ipswich School.
- The ability to help us inculcate a winning mentality throughout our teams.
- The dedication required to help young gifted and talented athletes to achieve their goals.
- A willingness to go above and beyond in achieving the goals agreed upon by the School and the individual.
- Possession of a DI driving licence (preferable).

HOURS OF WORK, PAY AND BENEFITS

- This is a full-time, permanent position, subject to the satisfactory completion of a 6-month probationary period.
- It is expected that your minimum working hours per week will be 37.5 during term time, and you should be available to work during the school day on Mondays to Fridays, as well as all afternoons (for after school clubs, fixtures and training), and on Saturdays when required for fixtures. There will also be some working hours during Ipswich School holiday periods when tours, trips and holiday camps are taking place.
- This role will be classified as a Support Staff position in the School.
- The salary for this post will be competitive and based on your coaching/playing background and experience, and will be discussed further at interview.
- Salaries are paid monthly in arrears by BACS on the last working day of each month and are reviewed annually on 1 September, with the first review for this post taking place in September 2023.
- In line with workplace pension legislation, you will be entitled to join a defined contribution pension scheme after 3 months' service, and you will receive 3x death in service life cover.
- Holiday entitlement and other terms of employment will be discussed at interview.
- Free lunch is provided in the Dining Hall during term time and staff are able to use the School's swimming pool and fitness gym free of charge (in compliance with appropriate rules and regulations).

IMPORTANT NOTE: You must be a UK or Irish national, or have an existing right to live and work in the UK, to apply for this role. The School is not able to sponsor you to work in the UK.

APPLICATION AND INTERVIEW ARRANGEMENTS

Completed application forms should be returned by **noon on 30 June 2022**. Please mark the envelope Private and Confidential and send to: Alison Knights, Director of HR, Ipswich School, 25 Henley Road, Ipswich, IPI 3SG, applications can also be emailed to hr@ipswich.school.

Candidates shortlisted for interview will be advised as soon as possible after the closing date and **interviews are likely to be held early in July**. Please advise us of any special requirements you may have if you are called for interview. If your special requirements mean that you need to submit this application in a different format please contact us. If we have not been in touch with you by 31 July 2022 then we regret that your application will have been unsuccessful, but we would like to thank you for your interest.

PLEASE NOTE

- Ipswich School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening, including checks with past employers and the Disclosure and Barring Service. Having a criminal record will not necessarily be a bar to obtaining the position. The Ipswich School policy on the recruitment of ex offenders and the Code of Practice relating to the Disclosure and Barring Service are available on request.
- Ipswich School's employees are responsible for promoting and safeguarding the welfare of children and young people they are responsible for, or come into contact with. The post holder must adhere to and ensure compliance with the School's Safeguarding Children Policy at all times. If, in the course of carrying out his/her duties, the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the School he/she must report any concerns to the School's Designated Safeguarding Lead (the Senior Deputy Head Pastoral for Senior School pupils, the Prep Head for Prep pupils and the Nursery Manager for The Lodge Day Nursery).
- Ipswich School's employees are expected to attend training in safeguarding children as directed.
- Applicants are advised that in the interests of the health and safety of all its pupils and employees, Ipswich School operates a No Smoking Policy and employees are expected to comply with the statutory restriction on smoking in public places.

June 2022